Wellspring Estates Homeowners,

Happy New Year! As we begin 2024, I ask for your help to make Wellspring Estates a better place to live. I appreciate the support of so many of you helping to identify issues, water leaks, picking up trash when you see it laying around, planning social events or simply being kind to a neighbor. We do try our best to do what is best for all homeowners.

We are scheduling an HOA meeting for February so look out for the upcoming meeting notice.

Reminder: All Christmas decorations should be removed before the 16th of January. This includes exterior permanent lights should return to warm white lights only. No colored lights or blinking lights.

Please submit ACC requests to make any changes to the exterior of home or yard. The ACC committee that oversees the approval process will send an approval or denial with explanation to the homeowner.

The purpose of the architectural control committee is NOT to restrict or stifle improvements but to ensure that the exterior architectural changes are accomplished in the community within the framework that protects all homeowner rights and aesthetics of the community.

Exterior changes to include but not limited to; house color, any exterior lighting, door changes, additions to driveway, fence, trash can screens, solar panels, pools, porches, storage buildings, major landscaping changes, tree removal, etc.

The first steps to submit ACC Request:

- 1. Sign into your online portal. www.wellspringestateshoa.com
- 2. ACC request can be found under the online forms tab; ACC request form.

 Once you fill out the information, upload any attachments necessary, like plat maps, survey, (can be handwritten) photos, materials to be used, paint colors, brick stone, roof, documents from contractor solar or pool company. etc. *include setbacks and measurements in your request.
- Check off acknowledgement and submit.
 *Enter only one item per submission!
- 4. The ACC committee will review all applications electronically. They will vote based on the design guidelines, rules and regulations outlined in Wellspring Estates documents. They will submit the approval/disapproval based on whether or not the proposal meets the necessary standards. HOA management will inform the homeowner in writing of the ACC's decision. Please note there is a 30-day time frame for the process to complete. In most cases the homeowner is given a response much sooner.

I look forward to the coming year and improvements at Wellspring Estates. If you have any questions, please feel free to reach out Lindsay Gilliland, <u>Lindsay@legacysouthwestpm.com</u>



www.wellspringestateshoa.com